



Transfer Student Discipline Record Form

In compliance with the Federal Statute and the law pertaining to the Right of Privacy, please complete and sign the statement below. Please Note: Recently enacted legislation now requires schools to forward all student discipline and attendance records, along with any records pertaining to suspension and expulsions of the student.

To: _____ (name of high school)
I, _____, (print name of student) have applied for admission to IC Catholic Prep. You are hereby authorized to release the information requested below.

Student Signature: _____
Parent Signature: _____ **Date:** _____

For School Official to Complete:

- 1) Period of Time in Question: _____ to _____
- 2) Attendance Record: Days Absent: _____ Times Tardy: _____
- 3) Class Attendance: Does the student have any record of class cuts during this time? Yes _____ No _____
If yes, how many classes? _____

4) Discipline: Are there any notations on the student's disciplinary record of the following problems? If yes, please explain below.

	Yes	No
Truancy	_____	_____
Smoking Violations	_____	_____
Falsifying Information, Notes, etc.	_____	_____
Drug and/or Alcohol Violations	_____	_____
Major Misconduct (fighting, stealing, etc.)	_____	_____
Excessive Detentions	_____	_____
Other	_____	_____

Notes: _____

- 5) Do you know of any reason this student should not be accepted at IC Catholic Prep? Yes _____ No _____
If Yes, explain.

School Official Signature: _____
Title: _____ **Date:** _____